

## Policy on the Privacy of Art Guild Information

The Art Guild membership roster, Membership Data Survey, or any other such lists that include personal information (e.g. compiled lists of donors, trustees, or business supporters), are for the use of the Guild and its members only. Information included in them is considered private, and therefore not to be given/sold to any individual, organization, or web site who is not a member of the Art Guild. Member biographies and photos are the property of the Art Guild and may not be made accessible to the public without express permission of the Executive Board.

Guild members should use contact information for purposes relevant to the Art Guild, and not for personal gain outside of art, or for religious or political ends unless the individual gives explicit permission.

Hosts at PCAC may give a public patron the name of a member, but no contact information unless specifically given permission by that member. If necessary, the host may contact the artist and pass the phone to the patron, or give the artist the name and contact information of the potential patron.

Art Guild members who have hard copy of Art Guild lists of names of any kind, should shred them before discarding.

Approved by Executive Board Nov. 2006  
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